



PEI-911 Online

EMPOWERING YOU! CONQUERING SHIFT WORK, STRESS & NEGATIVITY

This highly motivational course is designed to equip you with the necessary skills and knowledge to effectively control the perils of shift work, stress, and negativity. It's about empowering **you** so that **you** can be in control of the negatives of the job instead of the negatives controlling you! Whether you are a seasoned professional or a newcomer, this course is essential for all communications professionals.

PREREQUISITES:

None

BENEFITS OF TAKING THIS COURSE:

After taking this course, you will be able to:

- Understand the effects shift work has on your mind and body.
- Understand and apply proven techniques to help you take control & conquer the perils of shift work.
- Understand the effects stress has on your mind and body.
- Understand and apply techniques to take control and become stress resistant.
- Understand and apply the techniques for effective conflict resolution.
- Understand and apply the techniques for confronting a difficult coworker.
- Understand and apply the techniques for remaining positive in a negative environment.

WHAT YOU WILL RECEIVE:

- The ability to interact with your peers – discover common problems – find out what is working for them – share information and materials – build a support network of friends in like positions.
- One-on-one mentoring - feedback and assistance from your instructor as you gain a good understanding of how to conquer shift work, stress, difficult coworkers and negativity.
- Certificate of Completion from **Profile Evaluations, Inc.** awarding **8 training hours** upon successful completion of the course.

COURSE OUTLINE:

Week 1: Conquering Shiftwork

- The Perils of Shift Work
- Conquering Shift Work
- Home Life and Relationships – Making a “Bless out of the Mess”

Week 2: Conquering Stress

- Common Sources of Stress
- Signs and Symptoms of Stress
- Burnout
- Post Traumatic Stress Disorder (PTSD)
- Becoming Stress Resistant – The Six Stress Busters

Week 3: Conquering Conflicts and Remaining Positive in a Negative Environment

- Steps for Effective Conflict Resolution
- Dealing with Difficult People (*or my coworkers are driving me nuts!!!*)
- Confronting a Difficult Coworker
- Remaining Positive in a Negative Environment
- Strategies for Combating Negativity
- Course Wrap-Up and Final Exam

TUITION: THIS COURSE IS TAUGHT OVER 3 WEEKS VIA PEI-911 ONLINE.

\$270.00 – includes all course materials

Register Online at www.pei-911.com

Register 4 or more students and receive a 10% discount!

2025 COURSE DATES

January 6, 2025 – January 26, 2025

February 3, 2025 – February 23, 2025

March 3, 2025 – March 23, 2025

April 7, 2025 – April 27, 2025

May 5, 2025 – May 25, 2025

June 2, 2025 – June 22, 2025

June 30, 2025 – July 20, 2025

August 4, 2025 – August 24, 2025

September 1, 2025 – September 21, 2025

October 6, 2025 – October 26, 2025

November 3, 2025 – November 23, 2025